Dt. 6th May, 2022

CIRCULAR

All the Students are hereby informed that they can pay all types of College Fee (Tuition Fee, Transport Fee, Hostel Fee, Placement Fee) through "STUDENT PORTAL" in College Web Site by using the procedure as described below. The Student can also download the Fee Receipt instaniously once Fee Payment is confirmed.

STEPS TO ONLINE PAYMENT FOR TUITION FEE, TRANSPORT FEE AND HOSTEL FEE THROUGH STUDENT PORTAL IN COLLEGE WEBSITE

Step1:   Login in student portal

Step2:   Go to @Office Tab-→College – Online Fee Payment (Top Left)

Step3:   Select Fee type (Tuition Fee, Transport Fee, Hostel Fee)

Step4:   Give your Option which payment is to be paid **Tick the check box** and enter **how much amount you are paying.**

Stept5: After confirmation of the Entered Amount then click on Submit **Fee Details**

Step6:   Type the **Characters you seen in the Dialogue Box / Picture Box**

Step7:   After enter Characters in the picture box Click on **Go to Payment**

Step8:   Choose your Option in which mode you are paying the payment (i.e., **Reade Scan any UPI App / net banking / prepaid Debit or Credit cards)**
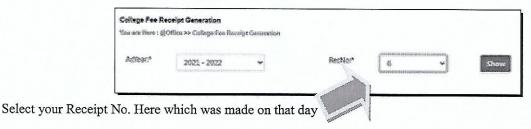
NOTE: Through UPI option there is no bank charges

After Payment completion you can follow the steps to get the Original Receipt for your confirmation.

Step1: Login to student portal

Step2: Go to @Office Tab --→ College Fee Receipt Generation (Top Left)

Step3: then displayed in your desktop like

Select your Receipt No. Here which was made on that day

While generating payment/receipt problem occurred please contact Ravi Kumar Chapa (7013499680) in working days (9:30am to 4:00pm)

PRINCIPAL